

**MINUTES OF A REMOTE MEETING OF EAST WILLIAMSTON COMMUNITY COUNCIL HELD ON THURSDAY 1<sup>ST</sup> OCTOBER 2020**

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**PRESENT:** Cllr J Williams (Chair)  
Cllr C Hopkinson  
Cllr D McIntosh  
Cllr M Taylor  
Cllr I Wilkinson

**APOLOGIES:** Cllr R Day

The Clerk was in attendance (Mrs J Clark)

**69/20**      **DECLARATIONS OF INTEREST**

Cllr C Hopkinson declared an interest in the payment to KP Thomas as his wife works there.

**70/20**      **MINUTES OF THE LAST MEETING**

The minutes of the meeting held on 3<sup>rd</sup> September 2020 were proposed and seconded. They were agreed as a true record apart from page 20/20-minute 63/20: remove wording 'on the grounds that they did not benefit local residents' and add 'on this occasion'.

**71/20**      **MATTERS ARISING**

The following matters were raised:

- a) Minute 59/20: The Community Hall has re-opened with limited access.
- b) Minute 62/20: The clerk advised that she needed to send a second letter to the bank relating to her pay award as Cllr Williams was not a signatory. The clerk also advised that she would be removing and adding new signatories to the account.
- c) Minute 67/20a) Timber posts have been located to erect on the Green to prevent inconsiderate parking.
- d) Minute 67/20 d) A machine was brought in to clear a culvert on the Common, but the ground was too wet.

**72/20**      **PLANNING APPLICATIONS**

The following planning application was considered:

- a) 20/0311/PA: Proposed dwelling on plot adjacent to 17 Lyndhurst Avenue, Broadmoor. It was agreed to support this application.

**73/20**      **UPDATE ON ACCOUNTS TO 30<sup>TH</sup> SEPTEMBER 2020**

The following financial information had been circulated:

## 23/20

- a) Bank Account Reconciliations Summary showing a balance of £31,470.83 in the Current Acct, £3,097.87 in the Deposit Acct, £27,135.10 in the Park account and £226.66 in the Jubilee Park Acct.
- b) The Financial Statement – Cashbook showing income of £31,485.10(gross) and expenditure of £23,111.84 (gross).
- c) The Financial Budget Comparison showing the Budget set, the actual income and expenditure figures and the balance remaining under each heading.

Members were advised that there was a budget of £6,000 for the provision of speed signs at various locations within the community and this would be looked at over the coming months with Cllrs McIntosh, Wilkinson, Williams and Day forming a working group to discuss the locations etc.

**RESOLVED:**                      **That the financial information above be agreed and accepted.**

## 74/20

### **ACCOUNTS FOR PAYMENT**

The following accounts were approved for payment:

a) Mrs J Clark – September salary	£680.94
b) PAYE for September	£169.80
c) K P Thomas – fuel for tractor	£36.62
d) JRC Grounds Maintenance – cutting grass at JP and play area	£210.00

## 75/20

### **REPAIRS AND REFURBISHMENT OF BUS SHELTERS**

It had been agreed at the previous meeting that some of the bus shelters within the community that were owned by the council were in poor repair. Cllr D McIntosh and Cllr I Wilkinson will inspect all bus shelters, take photographs, and prepare a schedule of work required.

**RESOLVED:**                      **That Cllrs McIntosh and Wilkinson will inspect the bus shelters and prepare a schedule of works required.**

## 76/20

### **UPDATE ON PLAY PARKS**

**East Williamston:** The play area requires quite a lot of work in replacing some of the play items that have been removed. The clerk was asked to contact three play equipment companies with a view to providing quotes.

**Broadmoor:** The play equipment is in good repair and the park looks good.

**Pentlepoir:** The fence posts at the front of the play area are rotting and require replacing. Cllr I Wilkinson offered to get some costs. Cllr J Williams had obtained a quote for the repair to the steps at the bottom of the multi-play area of approx. £175.00 and it was agreed to proceed with this work.

The grass has recently been cut at Jubilee Park and the two other play areas will be cut over the next week.

77/20

**CORRESPONDENCE**

The following correspondence had been received:

- a) Numerous emails from PCC relating to Covid-19 which have been circulated.
- b) Mr B McKeon – water drainage at Pentlepoir play park – site visit suggested.
- c) PCC – Appt of CC Member of Standards Committee – no nomination.
- d) PCC – Tenby Parking Bays suspended due to social distancing - noted.
- e) Volunteering Matters – Lifeline Responder Project – noted.
- f) PAVS – Pembs community Support Network – noted.
- g) Fly-tipping Action Wales – Free Resources to help tackle fly tipping – request information.
- h) PCC Temporary Road Closure on Cold Inn to Redberth Road – noted.
- i) Playlist for Life – Music Dementia Charity – no action.
- j) OVW Newsletter and on-line training dates – noted.
- k) Welsh Govt – Cultural Recovery Fund – noted.

78/20

**REPORT OF CTY CLLR JACOB WILLIAMS**

Cty Cllr Williams submitted the following report:

Referring to the Pentlepoir traffic calming scheme, Cllr Williams informed members that the approaches and exits of the two mini roundabouts would be flat and not ramped or raised. Additionally, the middle circles would be flat and painted rather than raised domes.

Royal Mail had still not replaced the post box which was removed due to damage caused in a crash several months ago on the corner at Hill Lane, opposite the entrance to Hill Rise. Cllr Williams' discussions with Royal Mail had only seen 'generic' responses about the criteria for installing a new box, rather than a like-for-like replacement. Cllr Williams was concerned that Royal Mail had no intention of replacing the box, but in the absence of a firm reply confirming or denying this was their approach, Cllr Williams was still pursuing the issue of the replacement, along with at least two local residents he knew of, and would report back further.

79/20

**ITEMS RAISED BY COUNCILLORS**

The following matters were raised:

- a) Cllr McIntosh wished to thank PCC for replacing the damaged and dangerous manhole cover on the Green so quickly.
- b) Cllr I Wilkinson wished to advise members that there is quite a problem in the village with Ash Dieback and four large trees will need felling soon. This cost should be included in the next budget.

25/20

- c) Cllr Wilkinson also advised that a lot of groundwork has been carried out the Jubilee Park with the wooden boardwalk being replaced with a solid path which will require no further maintenance.

80/20

**DATE OF NEXT MEETING**

The next meeting will be held on Thursday 5<sup>th</sup> November 2020 at 7.00pm.

The meeting closed at 8.50pm.

Signed.....Chair.....date

Signed.....Clerk